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# Sophie Skaith, BA, MPA

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## **EDUCATION**

- Master of Public Administration** **2005**  
*The University of Western Ontario*  
Awarded Gold Medal for highest academic standing – full time students
- Diploma – Computer Programmer** **1985**  
*Fanshawe College*
- Information Systems Professional of Canada (I.S.P.)** **1992**  
*A refereed professional designation administered by CIPS*
- Bachelor of Arts (Honours) - 4 year** **1976**  
*University College, University of Toronto*

## **WORK EXPERIENCE**

- Womanspirit - Researcher** **1982 to 1983**
- UWO Instructor MPA – Microeconomics & Policy Analysis** **2008**

## **FANSHAWE COLLEGE**

- Professor** **1986 to 2008**  
Business Studies, Information Technology, & Management Studies Divisions
- Taught Not-for-Profit Marketing, Business Communication and Government Relations & Economic Policy **2005 to 2008**
- Coordinator Computer Programmer Program** **1989 to 1996**
- Responsible for the design, development, and revision of the program
  - Provided academic leadership to the program team
  - Managed the student lab facility, which included the selection and acquisition of new hardware and software.
  - Developed a Student Handbook on *Ethics* and *Professional Standards*
- Teaching Master - Design Division** **1978 to 1982**

## **BUSINESS & ENTREPRENEURIAL ACTIVITY**

Conceived of and owned and operated three businesses in Grand Bend, Ontario for over 10 years:

-  **Periwinkles – fine gifts & home accessories**
-  **Snuggles – gifts for children**
-  **Huckleberries Incredible Edibles – café and gourmet food**

**Everyday functions in operating the businesses included:**

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- ✎ Accounting – including payroll and taxes
- ✎ Human Resources – including recruitment, hiring and firing
- ✎ Marketing – including design of graphics, advertising, merchandising

## **AWARDS**

### **QUEEN ELIZABETH II GOLDEN JUBILEE MEDAL**

*– Presented December 2, 2002*

Awarded to Canadians that have made a significant contribution to Canada, their community or to their fellow Canadians.

### **FANSHAWE COLLEGE DISTINGUISHED ALUMNI AWARD**

*- Presented November 2, 2002*

Awarded to graduates who have made an important contribution to society. They demonstrate a real commitment to others, for example through volunteer work, and substantial career success should be evident in the nominee's achievements.

### **UWO ACADEMIC GOLD MEDAL - Presented October 28, 2005**

Awarded to the graduate with the highest academic standing in the MPA program.

## **PROFESSIONAL AFFILIATIONS**

**MPA Alumni Association** *2005 to present*

**IPAC** (Institute of Public Administration of Canada) *2006 to 2008*

**CIPS Ontario** (Canadian Information Processing Society)

The Ontario provincial body that act as the registrar for the professional designation of: Information Systems Professional of Canada (I.S.P.)

*Director* *2000 to 2003*

**CIPS London Section**

*Director Education* *1992 to 1993*

*Newsletter Editor* *1993 to 1994*

**CISA (Computer & Information Science Association)**

*Secretary/Treasurer* *1992 to 1993*

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## **PUBLICATIONS**

Burr, Catherine, and E. Sophie Skaith. "Bullying - Part 1: A Workplace Problem." *Municipal World*, July 2006: 13-6.

Burr, Catherine, and E. Sophie Skaith. "Bullying - Part 2: Making the Case for Dealing with Bullying." *Municipal World*, August 2006: 21-24, 52.

Burr, Catherine, and E. Sophie Skaith. "Bullying - Part 3: Taking Action." *Municipal World*, September 2006: 35-38.

## **COMMUNITY INVOLVEMENT in London**

### **Trident Investment Club**

President 2016 to 2018

### **St Anne's Byron**

Warden 2014 to present  
Chancel Guild  
Choir

### **McIntosh Gallery, Western University**

Art & Travel Committee 2011 to present

### **Museum London**

*Board of Directors* 2006 to 2010  
*Chair Acquisitions Committee*

### **Museum London Volunteer Committee**

*Vice-president* 2006 to 2008  
*President* 2008 to 2010  
*The Gallery Shop - Chair* 2010 to 2012

### **Canadian Cystic Fibrosis Foundation**

*National Board of Directors* 2000 to 2005  
*Chair*, Ontario Provincial Association of the CCFF 2002 to 2004  
*VP Publicity & Promotion* London Chapter 1997 to 1999  
*Volunteer* 1995 to 2006

### **Canada Games**

*Volunteer - Games Security* 2001

### **Fanshawe Pioneer Village "Yuletide" Committee**

*Founding Member* 1992

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*Designer Tree Committee* 1993

*Silent Auction Committee* 1994

**Textbook Heaven for Tartu Institute** 1989 to 1991

Organized the collection of new and used, but up to date, books and textbooks for distribution to university libraries in Estonia

**Heritage London Foundation –**

**Founding Member** 1980

*Treasurer* 1981

*President* 1982

*Secretary* 1984

*Director* 1983, 1985 - 1986 and 1991 - 1993

- Involved in the start up and management of two heritage properties: Elsie Perrin Williams Estate & Grosvenor Lodge
- *Martha Blackburn Memorial Ride and Walkathon* at Kilbyrne Farm

**London Folk Arts Multicultural Council**

*Director* 1978 to 1981

Helped organize Kavalkade & annual Christmas bazaar at Centennial Hall

**Local Architectural Advisory Committee** 1977 to 1982

Appointed by London City Council for two consecutive terms

*Elected Chairman for two years*

Photographed buildings and **edited** the manuscript for two books on London's architectural history

**London Historical Museums**

London History Centre Development Committee *Secretary* 1976 to 1979

Organized the First Annual Garden Party at Eldon House in 1977

## **COLLEGE INVOLVEMENT**

**Computer Programmer Program student projects in support of community based volunteer organizations and Fanshawe College** 1990 to 1997

**National Adult Literacy Database (NALD)** 1990 to 1992

*Advisory Subcommittee*

**CSAC Pilot Project** 1992 to 1994

*Computer Programmer Program Steering Committee (Toronto)*

*Part of committee that developed the Proposal for Program Specific Skills, that was used as a model for other college programs*

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**Articulation Agreement with John Paul II Secondary School**    *1992 to 1993*  
*Drafted the initial Management Studies portion of the document*

**Academic Computing Services**    *1993 to 1996*  
*Advisory Group*

**DIALS Pilot Project**    *1993 to 1996*  
*Remote Computer Lab Access*

**LARG\*net Integration Project**    *1994 to 1997*  
*Group Leader – Student Home Services*  
*Co-author of paper: The Virtual Classroom: From Vision to Reality*

**Women in IT: Learning & Celebrating Together**    *2001*  
*Resource Person & CIPS Volunteer*

**A World of Choices**    *2007*  
*Presenter*